

A REGULAR MEETING OF THE
SAN BERNARDINO COUNTY HOUSING COMMISSION

TO BE HELD AT 715 E. BRIER DRIVE
SAN BERNARDINO, CALIFORNIA
DECEMBER 9, 2014 AT 3:00 P.M.

AGENDA

1. Call to Order and Roll Call
2. Approval of the minutes of the special meeting of November 18, 2014 (pages 1 – 20)
3. Additions or deletions to the agenda
4. Public Comment
5. Executive Director Report (Oral)
6. PUBLIC HEARING - Intention to Amend the Conflict of Interest Code of the Housing Authority of the County of San Bernardino (page 21)
7. RESOLUTION 7 - Resolution of the San Bernardino Housing Commission Recommending Adoption of an Amended Conflict of Interest Code by the Board of Governors Pursuant to the Political Reform Act of 1974 (pages 22 – 31)
8. RESOLUTION 8 - Approve Recommendation to the Board of Governors for Approval of Amendment No. 1 to HACSB's Fiscal Year 2014-2015 Annual MTW Plan (pages 32 – 34)
9. MOTION - Approval to award a contract for HVAC Maintenance & Repairs to FM Thomas Air Conditioning in the maximum amount of \$30,000 for a two-year period (pages 35 – 66)
10. MOTION - Approval to award a contract for HVAC Maintenance & Repairs to CSR Air Conditioning & Heating, Inc. in the maximum amount of \$100,000 for a two-year period (pages 67 – 99)
11. MOTION - Approval to Award a Contract to EMG for the Physical Condition Assessment Consultant for Rental Assistance Demonstration Application in the maximum amount of \$79,054.50 (pages 100 – 166)
12. MOTION - Approval to purchase office supplies through the National Intergovernmental Purchasing Alliance Company (National IPA) contract with Office Depot in the maximum amount of \$160,000 through October 17, 2016 (pages 167 – 211)
13. MOTION - Approval to Award a Contract for Financial Advisory Services through the Housing Authority of the City of Los Angeles (HACLA) Contract HA-2014-7595-A to CSG Advisors Incorporated, in an amount not to exceed \$100,000 through September 30, 2015 (pages 212 – 245)
14. MOTION - Approval to Award a Contract to Vizion's West, Inc. for Environmental Abatement Services for a two-year period, in the maximum amount of \$100,000 (pages 246 – 279)
15. MOTION - Approval to Award a Contract to Unlimited Environmental, Inc. for Environmental

Abatement Services for a two-year period, in the maximum amount of \$100,000
(pages 280 – 313)

16. MOTION - Approval to increase the loan to its affiliate non-profit, Knowledge, Education for Your Success, Inc. (KEYS) in the amount of \$20,000
(pages 314 – 318)
17. MOTION- 1) Authorize the Executive Director to designate nine (9) units of future Project-based Vouchers (PBV's) from the Housing Choice Voucher subsidy program for a future affordable housing project funded in part by county Mental Health Service Act (MHSA) funding through the county Department of Behavioral Health. 2) Authorize the Executive Director to negotiate the terms of, and enter into a Project Based Voucher Program contract for the 9 units at a future housing site designated by the Department of Behavioral Health (pages 319 – 320)
18. DISCUSSION - KEYS II
19. PRESENTATION - Overview of HACSB Programs
20. APPROVAL OF CONSENT ITEMS: #21 - 28
21. Approving vacated tenant accounts for the Affordable Housing Program (Public Housing) to be written off to collection loss for the month ending October 2014. Collection efforts to continue. (pages 321 – 326)
22. Report on Policy, Government Relations, Community Affairs, and Public Relations Activities for November 2014 (pages 327 – 333)
23. Resident Support Services Update, September 2014 – November 2014 (pages 334 – 336)
24. Update on Regional Community and Municipality Engagement Endeavors (page 337)
25. Commission and Staff Training and Development (page 338)
26. Financial Statements for the Housing Services Programs (Voucher Programs) (pages 339 – 341)
27. Financial Statements for the Affordable Housing Program (Public Housing) (pages 342 – 346)
28. Financial Statements for the Authority-Owned Portfolio (pages 347 – 351)
29. Other Business Not Requiring Prior Notice (Oral)
30. Adjourn (Oral)

It is the intention of the Housing Authority of the County of San Bernardino (“HACSB”) to comply with the Americans with Disabilities Act (ADA). If you require special assistance beyond what is normally provided, HACSB will attempt to accommodate you in every reasonable manner. Please contact Anna Rico at (909) 890-9533 at least 48 hours prior to the meeting to inform us of your particular needs.

**NOTICE OF INTENTION TO AMEND THE CONFLICT OF
INTEREST CODE OF THE HOUSING AUTHORITY OF THE
COUNTY OF SAN BERNARDINO**

NOTICE IS HEREBY GIVEN that the Housing Authority of the County of San Bernardino (the “Authority”) intends to amend its Conflict of Interest Code (the “Code”) pursuant to Government Code Section 87306.

The Code designates those employees, members, officers, and consultants who make or participate in making governmental decisions and who must file disclosure statement. The Authority’s proposed amendment includes new positions that must be designated, revises titles of existing positions, and deletes titles of positions that have been abolished.

The proposed amended Code will be considered by the San Bernardino County Housing Commission on December 9, 2014 at 3:00 p.m. at 715 East Brier Drive, San Bernardino, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment. Any comments or inquiries should be directed to the attention of Katherine Hartley, Administrative Services Manager, Housing Authority of the County of San Bernardino, 715 East Brier Drive, San Bernardino, CA 92408; (909) 890-0644. Written comments must be submitted no later than December 9, 2014 at 3:00 p.m.

The proposed amended Code may be reviewed at, and copies obtained from, the office of the Administrative Services Manager.