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PROCUREMENT AND CONTRACTS DEPARTMENT  
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**ADDENDUM #1 FOR RFP PC#938 – ON-CALL ARCHITECTS**

The following addendum to this Request for Proposal is hereby incorporated into the bid process.

**The following questions were received in response to this RFP:**

1. **V. Proposal Conditions, Paragraph F. Best Value Evaluation, and the instruction portion of Exhibit A - Scope of Services, Paragraph D. Consultant Responsibilities** – This seems to make reference to a specific project. For example, paragraph D. states “The consultant shall describe their understanding of the project scope, their proposed approach to performing the work, submit a proposed schedule including document review dates ....” It would be difficult to provide a schedule when a specific project is not yet known. It is also difficult to provide a project approach when the nature of the project is not known. How should this be addressed in this Response for to the Request for Qualification?
  - This RFQ is for on-call Architects and is not project specific. Please disregard the submitting of a proposed schedule however the rest of the paragraph applies. The response to the proposed approach to performing the work should focus on the items in Exhibit A – Scope of Services, Items 1-6.
  
2. **VIII. Evaluation criteria, Item 4, Cost Estimating efficiency** - Is cost estimating efficiency defined as the accuracy of the consultants cost estimates? In other words, if a consultant has a history of being accurate in their cost estimates would that be considered good cost efficiency?
  - Yes