

**HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO
PROCUREMENT AND CONTRACTS DEPARTMENT
715 E. BRIER DRIVE, SAN BERNARDINO, CA 92408
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**ADDENDUM #1 FOR RFP PC#1041 – HOUSING QUALITY STANDARDS INSPECTION
SERVICES AND PROJECT BASED VOUCHER CONTRACT ADMINISTRATION**

The following addendum to this Request for Proposal is hereby incorporated into the bid process.

PLEASE NOTE:

Questions and Answers: The following questions and answers were asked. Please review the responses and include them in your proposals.

1. What are “monthly group inspections”?
 - Group inspections refer to conducting an inspection for several units within the same complex
2. Will the vendor inspect 2500 or 354 project based units?
 - The vendor will inspect 1,954 which includes the 354 RAD units mentioned in the scope of work.
3. What is the current software being utilized?
 - YARDI SYSTEMS is our software system being utilized.
4. Who is responsible for printing the customer survey and can it be digitized?
 - Company awarded the bid will be responsible for printing the customer service survey. It is presently not digitized.
5. Is office space provided for the day to day operations?
 - No, office space will not be provided for the day to day operations.
6. Who is the current vendor?
 - The current vendor is Reliant Asset Management Solutions.
7. What is the current pricing?
 - \$38,256.75 monthly

Update to Section III. Contract Term:

The contract period will be for a one (1) year base period beginning approximately December 2018 through November 2019 with four (4) single year options to extend through November 2023.