

**A SPECIAL MEETING OF THE
SAN BERNARDINO COUNTY HOUSING COMMISSION**

TO BE HELD AT 715 E. BRIER DRIVE
SAN BERNARDINO, CALIFORNIA
JUNE 7, 2017 AT 3:00 P.M.



AGENDA

1. Call to Order and Roll Call
2. Approval of the minutes of the regular meeting of May 9, 2017 (pages 1-4)
3. Additions or deletions to the agenda
4. Public Comment
5. PRESENTATION - Strategic Plan, Moving to Work Annual Plan, and Budget
6. Executive Director Report (Oral)
7. RESOLUTION 35 - Recommend the Board of Governors to Approve the 2017-18 Housing Authority of the County of San Bernardino Budget (pages 5-10)
8. RESOLUTION 36 - Recommend the Board of Governors to Adopt the 2017-18 Annual Moving to Work Plan (pages 11-15)
9. RESOLUTION 37 - Recommend the Board of Governors to Approve Revisions to the Housing Services Administrative Plan (pages 16-48)
10. RESOLUTION 38 - Recommend the Board of Governors to Approve Resolution Adopting the Agreement Regarding the Retirement Program with the Housing Authority of the City of Upland and the City of Upland (pages 49-60)
11. MOTION - Recommend the Board of Governors to Approve a Memorandum of Understanding with Foothill AIDS Project to administer the Housing Opportunity for Persons with AIDS program, effective July 1, 2017 through June 30, 2018 in the amount not to exceed \$350,000 (pages 61-71)
12. MOTION - Recommend the Board of Governors to Approve Purchase Orders to Home Depot U.S.A. Inc., and HD Supply Facilities Maintenance Ltd., for a four year period beginning August 1, 2017 through July 31, 2021 for the purchase of maintenance, repair, operating, and industrial supplies and other related products through a cooperative agreement with U.S. Communities Government Purchasing Alliance in the amount of \$2,489,834 (pages 72-73)

Important Tidbit
HACSB's authority owned portfolio includes 1,905 units throughout 37 developments in 16 cities.

13. MOTION - Recommend the Board of Governors to Approve a 15-year Lease Agreement with the County of San Bernardino with a term commencing when the tenant improvements have been completed expected on or about August 1, 2017 for a term ending on July 31, 2032 (pages 74-250)
14. MOTION - Recommend the Board of Governors to Approve the Commitment of Eight Project-Based Vouchers to Support the Day Creek Villas Senior Housing Development Project (pages 251-253)
15. MOTION - Recommend the Housing Commission to Authorize the Executive Director to approve the use of the California Multiple Award Schedule Contract No. 3-12-70-0219L to Technology Integration Group for the purchase of computer network infrastructure equipment and related design and implementation services, and authorize the Executive Director to execute a purchase order in the amount of \$249,875.86 (pages 254-256)
16. MOTION - Recommend the Housing Commission Authorize the Executive Director to award a contract to Cross Price Electric for lighting services, in an amount not to exceed \$107,454.96 (pages 257-279)
17. MOTION - Recommend the Housing Commission to Authorize the Executive Director to increase our current contract with Conservice Utility Management & Billing for our utility billing services needs in an amount of \$52,000 for a total contract amount not to exceed \$166,000 through February 9, 2018 (pages 280-283)
18. APPROVAL OF CONSENT ITEMS: #19-25
19. Approving vacated tenant accounts for the Affordable Housing Program (Public Housing) to be written off to collection loss for the month ending April 2017 (pages 284-290)
20. Approving vacated accounts for the Authority Owned Portfolio to be written off to collection loss for the month ending April 2017 (pages 291-296)
21. Report on Policy, Government Relations, Community Affairs, and Public Relations Activities for April 2017 (pages 297-298)
22. Update on Regional Community and Municipality Engagement Endeavors (pages 299-300)
23. Resident Support Services Update – February 2017- April 2017 (pages 301-305)
24. Commission and Staff Training and Development – May 2017 (page 306)
25. Agencywide Financial Statements – March 2017 (page 307-313)
26. Other Business Not Requiring Prior Notice (Oral)

27. Adjourn (Oral)

Did you know???

- In San Bernardino County, the median housing cost is about 27% of household income. However, for those in the lowest income quartile in California, the median rent burden is about 67%. (Source: California Legislative Analyst's Office, March 2015)
- San Bernardino County is ranked 14th *least affordable* in the nation when ranked on rent burden, with almost 68% of households paying more than 30% of income toward rent and utilities. (Source: U.S. Census Bureau, American Communities Survey)

HACSB ofrece asistencia idiomática gratis. Para ayuda con este documento, por favor llámenos al (909) 890-0644.

It is the intention of the Housing Authority of the County of San Bernardino ("HACSB") to comply with the Americans with Disabilities Act (ADA). If you require special assistance beyond what is normally provided, HACSB will attempt to accommodate you in every reasonable manner. Please contact Anna Rico at (909) 890-9533 at least 48 hours prior to the meeting to inform us of your particular needs.